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## Regular Board Meeting Minutes

May 12, 2026 - 5:00 PM - Airport Conference Room

*In attendance were board members, participants and guests as listed on the attached attendance sheet.*

1. **Call to Order:** Chairman Locke called meeting to order at 4:56 PM; a quorum was confirmed as per the attached sign-in sheet.
2. **Invocation:** Ross Statham
3. **Review of Agenda:** Approved as submitted.
4. **Review and approval of Finance Committee Minutes:** (No meeting last month)
5. **Review and Comment of Vision 2028 Committee Meeting Minutes**

The first meeting of the committee was held the previous week, as directed by the Board, and the minutes were reviewed and commented upon by the Board, who were pleased with the direction the committee is taking. The board clarified the differences between "Commercial" and "General Aviation" hangars and discussed grant sourcing in response to questions raised during the meeting.

The next scheduled meeting of the Vision 2028 Committee is June 2 at 9 am in the airport conference room, open to the public.

Minutes to these meetings will be included with the Regular Board Meeting files that are posted each month on the website.
6. **Consent Agenda** items were, as previously determined by procedure, approved as submitted:
  - a. Last month's regular meeting minutes
  - b. Treasurer's report – See attached report
  - c. Grant Activity Report – See attached report
7. **Audience wishing to speak:** None.
8. **AVCON Report:** AVCON Vice-President Lee Lewis led the discussion based upon the enclosed written report. There were five requested approvals by AVCON that were discussed by the board as of the enclosed report regarding Task Orders 07, 08 and 09. Brooks moved and Corbin seconded that the board approve all five items; motion carried unanimously.
9. **Airport Manager Report (enclosed):**
  - a. The Board reviewed the Report and briefly discussed minor items to include how fuel prices are being impacted by the conflict with Iran. No action needed by the Board.
10. **Airport Profit Report:** The fiscal year-to-date airport profit report was provided to the Board by Treasurer Tommy Leuenberger. The report was briefly discussed and is attached.
11. **Old Business:**
  - a. Hangar C1 Additon Frame-Out – Chairman Locke reported that the project (previously approved by the Board) is almost complete, and on track.
  - b. Tank Storage Insurance – Brenda Wilson reported that our policy is currently with Milton, and that she recommends we consolidate our insurance by moving this policy to Florida Insurance Alliance (EGIS), who uses the same carrier Milton uses and therefore the price should be relatively close to our existing policy costs. Leuenberger moved and Crutchfield seconded that we do so, and the motion carried unanimously.
  - c. **Potential Commercial Tenant** – Statham gave an update on an aircraft maintenance vendor who is very interested in relocating to our airport (and bringing jobs to our area) but needs hangar and office space. No action by the Board at this time, but the

consensus was how this points to the need for the Airport to develop more infrastructure and to bring in partnerships with county governments we support.

12. **New Business:**

- a. **Non-Traditional Funding Sources:** Lee Lewis of AVCON had provided us with a 1.5 page Word file (attached to these minutes) with a range of possible funding sources; this discussion was a segway of our Vision 2028 discussions (item 5, above) and the potential commercial client identified in item 11c, above.

Statham and Exum will exchange emails to discuss how these can potentially be explored and to exchange ideas; their findings will be reported to the Board.

- b. Because of interest being shown in building hangars on airport property, we have reached out to the airport attorney regarding **Public-Private Partnership Qualifying Projects**, which falls under .Florida Statute (Sec. 255.065, Florida Statutes). (See the enclosed report "P3 Procurement Options".)

After a discussion by the Board, it was determined that we need to select and incorporate into our Policies and Procedures an Unsolicited P3 Procurement Process, two of which are outlined in the enclosed report.

Statham moved, and Brooks seconded that all Board members review the enclosed document and that we place this item on our agenda for our June 2026 meeting. Motion passed unanimously.

**Adjourn:** There being no other business, the meeting was adjourned at 6:04 PM.

*These minutes were compiled by Ross Statham, Secretary, and when subsequently approved by the Board of Directors (during the next meeting of the Board) and when signed by the Secretary, shall constitute a true record to be included with the official legal records.*



Ross E. Statham, Secretary